

## HOW TO USE LIFTS SAFELY

### DOs

- Press the right call button for the direction you want to go in.
- Allow other passengers to exit before you get in.
- Press the button for your floor, move right in and keep away from the doors.
- Make sure your clothes and any items you're carrying are kept clear of the doors.
- Children should be accompanied by an adult and pets should be kept on a leash.
- Hold a small child's hand firmly when entering, exiting and riding in a lift.
- If the lift is full, wait till it returns.
- Watch your step when getting in or out.
- Use the 'Door Open' button to hold the lift door open for another person, or if the doors don't open automatically when the lift arrives at a particular floor.
- If you are ever trapped in a lift, press the alarm button and wait for trained technicians to release you.
- If you need to leave the building because of a fire, take the stairs, not the lift.

### DON'Ts

- Don't cram into a lift. An overloaded lift will not operate properly.
- Don't try to stop a closing door by blocking it with your hands, foot, briefcase, umbrella or any other object.
- Don't allow a child to press the lift buttons.
- Don't play or jump around when riding in a lift. The movement will trigger a safety mechanism, stopping the lift and trapping you inside.
- Don't try to climb out through the lift car ceiling. The removable panel in the lift car ceiling is for use by trained rescue personnel only.
- Don't open the removable panel in the lift car ceiling to be able to transport long goods in the lift.
- Don't sweep water, dust, paper, etc. into the lift shaft when cleaning the lift or the corridor outside.
- Don't use the alarm button when it isn't necessary.
- Don't try to force open the lift doors if the lift stops. Press the alarm button to call for help.
- Don't try to crawl, climb or jump out of a lift if it stops between floors or you could be seriously injured or killed.

## **MORE INFORMATION**

[What to do if you are trapped in a lift](#)

[Lift safety FAQs](#)

[Lift certification](#)

[Malta Lift Association members](#)

## **CONTACTS**

### **TO REPORT A LIFT'S SAFETY SHORTCOMINGS**

Contact the lift's owner and copy the report to the appropriate enforcement body.

#### **Workplace lifts**

[Occupational Health and Safety Authority](#)

P 17, Triq Edgar Ferro, Pieta', PTA 1533, Malta.

E [ohsa@gov.mt](mailto:ohsa@gov.mt) T (356) 21247677 / 21247678 F (356) 21232909

#### **Lifts in residential buildings**

[Malta Competition and Consumer Affairs Authority](#)

E [info@mccaa.org.mt](mailto:info@mccaa.org.mt) Email subject line: *Attn. Technical Regulations Division*

P Mizzi House, National Road, Blata l-Bajda, HMR 9010, Malta.

T (356) 2395 2224 / 2395 2000 F (356) 21 242 406

#### **Disclaimer**

The information in this document is meant for general guidance only. It does not constitute or substitute, nor is it meant to constitute or substitute, case-specific advice for lift owners, lift users, and others. For detailed information specific to a particular lift please refer to the appropriate authority. The [Malta Lift Association](#) is not liable and shall not be liable to any party for any use and/or misuse of the information provided in this document, nor for any loss or liability arising from act or omission taken or consequent to any information provided in this document. By using this document, the reader agrees unconditionally to the exclusions and limitations of liability set out in this disclaimer.

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**FOR INFORMATION ON LIFT SAFETY REQUIREMENTS, CERTIFICATION AND RELATED CONCERNS**

See [www.mla.org.mt](http://www.mla.org.mt) E [mla@go.net.mt](mailto:mla@go.net.mt)